

# Call for Papers Guidelines (Including Submission Rules)

## 1. Submission Method (Submissions via Email)

Conference submissions will be handled and reviewed by email. Please send your submission files to the contact address before the deadline:

- Submission Email: iaww-forum@ccu.edu.tw
- Email Subject Format: [Submission 2026 Designing Longevity] + [Corresponding Author Name] + [Submission Track] + [Paper Title]  
Example: Submission 2026 Designing Longevity, Wang Xiaoming, Track 1, Learning Processes in Self-Employment and Reemployment among Middle-Aged and Older Adults...

## 2. Submission Documents (A Full Paper Is Required for Review)

This conference adopts the process of “full-paper submission → review → acceptance and assignment of presentation format.” Please submit the following:

- (A) Full paper (including abstract and references): Word file (.docx) is recommended.
- (B) Submission abstract (submitted separately): including the title, author name(s), affiliation(s), position title(s), corresponding author’s email, contact phone number, etc.

Because a double-blind review process will be used, the full paper must not contain any information that can identify the author(s), including acknowledgements, grant/project numbers, etc. Author information should be placed in file (B).

## 3. Language Rules (Submission Language = Presentation Language; Additional English Presentation Requirements Apply)

- Submissions may be made in either Chinese or English.
- Chinese submission → oral presentation in Chinese; English submission → oral presentation in English.
- For Chinese submissions: both a Chinese abstract and an English abstract must be provided.
- For accepted Chinese oral presentations: to facilitate understanding by international participants, an English presentation slide deck (PPT) must also be prepared (this may be submitted after acceptance).
- For accepted poster presentations (regardless of the original submission language): posters should be presented in English in principle (layout and size will be announced separately).

#### **4. Abstract Length and Content Fields**

- Chinese abstract: approximately 500 Chinese characters.
- English abstract: approximately 300 words.
- The abstract is recommended to include at least the following: research/project background and purpose, methods or data sources, main findings (or core arguments), and conclusions and implications.
- Please also provide 3–5 keywords (for Chinese submissions, both Chinese and English keywords are recommended; for English submissions, at least English keywords are required).

#### **5. Full-Paper Length Limit and Section Structure**

- Chinese full paper: within 10,000 Chinese characters (abstract not included; references included).
- English full paper: within 6,000 words (abstract not included; references included).
- The main body of the full paper should generally follow this structure: Introduction, Research Methods, Research Findings, and Conclusion and Recommendations (a literature review section may be omitted).

#### **6. Formatting Requirements**

- The full paper, in-text citations, and reference list must all follow APA 7th edition formatting requirements.
- In principle, the abstract should not include tables, figures, or citations; if authors find them necessary, they should still comply with APA 7 style and the relevant length limits.

#### **7. Important Notes**

- All submissions must be original work by the author(s). Please also ensure that there are no academic ethics concerns such as simultaneous submission to multiple conferences or journals.
- The organizer reserves the right to adjust oral/poster presentation formats and session arrangements according to the review results and conference program planning.